



## **WRAP-AROUND REHABILITATION COUNSELOR WRAP-AROUND PROGRAM (Wrap)**

The Center on Juvenile and Criminal Justice (CJCJ), a private non-profit organization dedicated to reducing society's reliance on the use of incarceration as a solution to social problems, seeks applicants for a Clinical Case Manager. We do this through the provision of programs to persons facing imprisonment, education efforts about imprisonment and its effect on people, and technical assistance to entities wishing to establish and/or evaluate programs working with those facing imprisonment. For more information, visit our website at [www.cjcj.org](http://www.cjcj.org).

CJCJ, in collaboration with Seneca Center, provides wrap-around services to youth and families for the purpose of building a safer and more stable and supportive home environment for juvenile justice involved youth, returning to the community or at-risk of out of home placement. The Wrap-around Service Model is based on set principles of care which are aimed at stabilizing a youth and family by providing direct clinical interventions and pulling formal and informal supports together for the common purpose of addressing safety concerns, chronic and acute mental health needs, and other identified needs which present as barriers to a client being successful in their community.

### **Responsibilities:**

- Maintain a caseload of 5 wrap client approved by the Multi Agency Service Team
- Perform assessments (CANS and Treatment Plan of Care), case coordination, and advocacy
- Develop interventions, which flow from the assessment, and focus on providing the client with new and different experiences and addressing anti-social behaviors etc.
- Provide youth daily supervision (3 face-to-face contact a week with each client), monitoring and facilitate Family Team Meetings multiple times a month
- Accompany clients to appointments and perform outreach and interventions for clients
- Communicate with caregivers, school personal, probation officers, and other team members to develop the team's ability to understand and respond to the client's behaviors in a clinically appropriate and consistent manner
- Maintain accurate case files and records, including client progress notes and logs, in accordance with SF DPH documentation guidelines
- Complete and file Court reports and/or Probation reports in a timely fashion
- Attend client court hearings and provide testimony as needed
- Understanding of client confidentiality and HIPAA guidelines
- Complete all Medi-Cal records and billing documentation in a timely fashion and in accordance with documentation standards set forth by the agency and the San Francisco Department of Public Health
- Develop relationships with community based service providers, juvenile probation department personnel, public defenders, and the juvenile courts
- Participate in staff meetings, agency meetings and staff trainings
- Carry out all assigned responsibilities in a professional manner

- Other duties as assigned

**Qualifications:**

- Bachelor's Degree in Social Work, Psychology, or experienced in related field preferred
- Experience working with juvenile justice involved youth with high needs and high risk of re-offending, and families and/or mental health (experience is preferred)
- Experience in the field of juvenile justice, substance abuse, and/or mental health and/or bachelor's degree from accredited college (experience is preferred)
- Knowledge of community-based service providers
- Ability to work with people from diverse backgrounds; strong interpersonal communication skills
- Ability to work under pressure; good sense of humor
- Ability to work independently as well as in a team setting
- Detail-oriented with good organizational skills
- Basic computer knowledge
- Passion for social justice work
- As a Clinical Case Manager, you are required to maintain a valid driver's license and maintain access to a registered and insured vehicle to use in carrying out your job duties
- Must be able to pass background check for working with youth

This position reports directly to the CJ CJ Director of Juvenile Justice Services. This is a full-time position with comprehensive benefits.

**To Apply:**

Please send your resume and cover letter for the Wrap Rehabilitation Counselor position by email to [cjcjoffice@gmail.com](mailto:cjcjoffice@gmail.com). Please put "Wrap Rehabilitation Counselor Applicant" in the subject line of your email. You can also apply by mailing your resume and cover letter to CJ CJ, 440 9th Street, San Francisco, CA 94103, attention: "Wrap Rehabilitation Counselor Applicant".

***WOMEN, PERSONS OF COLOR, DISABLED PERSONS and EX-OFFENDERS  
ENCOURAGED TO APPLY.***